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## KENAITZE INDIAN TRIBE REQUEST FOR QUALIFICATIONS Clip Art Graphic Designer

Issued: 3-28-2025

### Questions and Answers

Issued: April 18, 2025

#### Answers in Red

1. In the event the project is cancelled by the Tribe prior to agreed upon completion date, is there a set remuneration rate for this project?

**Yes this will be outlined in the contract. Awardee will receive an initial payment and then payments based upon stages of completion. If a contract were to be terminated prior to completion date. The stage of completion the artist is at would be the remuneration amount for work completed to date.**

2. Additionally, where does the Tribe stand on rights to the work already completed?

**Previously completed work would satisfy the terms of this contract as long as the contractor has the legal rights to meet the ownership clause of the contract. The contractor must have the rights to meet the following Ownership Terms:**

**To the extent this Agreement requires the Contractor to produce goods, tangible objects or original intellectual property of any kind, including but not limited to written reports, memoranda, documents, graphs, charts, illustrations, artwork, photographs, video recordings or audio recordings of any kind, regardless of the medium in which such products are recorded (print or electronic), all ownership and copyright interests in such work product shall belong to Kenaitze.**

3. Does the Tribe own them or do all rights go back to the illustrator?

**The Tribe will have exclusive rights to works produced. The contractor may use works produced for Kenaitze as sample examples of their work.**

4. Will these illustrations be used digitally in conjunction with print materials?

**Yes print and digital. To the extent this Agreement requires the Contractor to produce goods, tangible objects or original intellectual property of any kind, including but not limited to written reports, memoranda, documents, graphs, charts, illustrations, artwork, photographs, video recordings or audio recordings of any kind, regardless of the medium in which such products are recorded (print or electronic), all ownership and copyright interests in such work product shall belong to Kenaitze.**

5. Are you looking for full color (no color restrictions), limited color (2-4 colors), or black and white illustrations?

**Full color**

6. Will there be an approved cultural representative to contact throughout the project to collaborate with and ensure appropriate cultural representation?  
**Yes, approval communications will funnel through the Dena'ina Language Institute Manager.**
7. After the project is complete, will the illustrator retain the right to use any works for their portfolio or reference Kenaitze Indian Tribe as a previous partner/client?  
**Yes**
8. What is the approval process for adding subcontractors at any point during the project?  
**Subcontractor approval will be communicated in writing. Approval communications will flow through the Dena'ina Language Institute Manager.**