

Kenaitze Indian Tribe  
P.O Box 988 Kenai, AK 99611

**Tribal Enrollment Regulations**

Ordinance No. 2016-01

Ratified on March 25, 2016

I. Membership Criteria

1. Base Members:

The base membership of the Kenaitze Indian Tribe shall consist of (1) all persons of Alaska Native descent whose names appear on the membership roll approved by the Department of the Interior on June 21, 1971, and (2) all lineal descendants of those members listed on the June 21, 1971 roll, who are enrolled in the Tribe before the adoption of the Tribal Constitution, who possess at least one-quarter degree Kenaitze Indian blood, and (3) all individuals who were adopted into the Tribe pursuant to Tribal Ordinance #3, enacted on May 14, 1983 and rescinded on May 26, 1990.

2. Future Members:

Any lineal descendant of a base enrollee as set forth in Section 1 of the Tribal Constitution, who has a common bond or close association with the Kenaitze Indian Tribe, as defined in a duly adopted Ordinance, may upon application, be enrolled as a member of the Kenaitze Indian Tribe;

3. Adoption:

Only those persons who possess at least one-quarter degree Alaska Native Blood reside in Alaska, and share a common bond of occupancy and association with the Kenaitze Indian Tribe, as defined in a duly adopted Ordinance, will be eligible for future adoption into the Tribe. All adoptions must be done in accordance with rules adopted by the Tribe in accordance with Section 7 of Article IV of the Kenaitze Indian Tribe Constitution.

4. Honorary Membership:

The Council shall have the power to confer honorary membership on anyone. Honorary members shall have no rights or privileges;

5. Dual Membership:

No person shall be enrolled as a member of the Kenaitze Indian Tribe who is a member of another Indian Tribe;

6. Loss of Membership:

A Tribal member shall lose his/her Tribal membership pursuant to Article IV, Sections 5, 6, & 7 of the Kenaitze Constitution, if the Kenaitze Indian Tribe Council determines that said member has:

- A. Voluntarily given up his/her membership in writing;
- B. Died;
- C. Enrolled in another Indian or Alaska Native Tribe regardless of whether that Tribe has been recognized by the government of the United States of America or any other entity;
- D. Intentionally disregarded or ignored Tribal law and/or custom;
- E. Engaged in public actions which intentionally undermine the Tribe, including renouncing Tribal authority;
- F. The Kenaitze Indian Tribe Council determines that other good-cause reason exist.

7. Membership of Minors:

- A. The Tribe, having a direct interest in the cultural well-being and welfare of its children, will not allow any member 17 years of age or younger to relinquish his/her membership, either at the request of the minor member or a parent, legal guardian, or other adult unless the individual has been formally enrolled into another Indian or Alaska Native Tribe which has been formally recognized by the government of the United States of America.

8. Appeals:

- A. A Notice of Membership Revocation shall be mailed to the affected individual by certified mail;
- B. An individual who has had his/her membership revoked may appeal the revocation decision to the Kenaitze Tribal Council within 30 days from the date they received notification of the action;
- C. A hearing may be held at the date and time which is satisfactory to both the Tribal Council and the affected member;
- D. Appeals by more than one individual will not be consolidated without the written consent of all of the involved parties and will be at the discretion of the Kenaitze Tribal Council;
- E. A revocation action which is reversed on appeal will be cause for the immediate reinstatement of membership;
- F. The Council may reject an appeal which is untimely;

9. Reinstatement:

- A. An Individual who has had his/her membership revoked may reapply for membership no sooner than two (2) years from the date of the initial revocation except that any person who forfeited his/her membership under Section 6(c) of this ordinance (enrollment in another Tribe) may re-apply for membership in the Kenaitze Indian Tribe by presenting written verification that he/she is no longer enrolled in another Tribe.

10. Severability:

- A. If any provision of this ordinance shall be declared invalid by a court of competent jurisdiction, the invalid provision shall be served and the remaining provisions shall continue in effect.

11. Membership Rules:

- A. The Tribe shall prescribe rules to govern future membership, loss of membership and the adoption of members that are not inconsistent with Article IV of the Kenaitze Indian Tribe Constitution.

II. Application for Tribal Membership

- 1. Tribal Enrollment Applications must be requested from Tribal Enrollment Officer and completed by applicant (or sponsor of minor child);
- 2. Original Birth Certificate is required for Tribal Enrollment
- 3. A completed Tribal Enrollment Application and documentation must be received by the Tribal Enrollment Officer 30 days prior to the Kenaitze Indian Tribe, Annual General Council Meeting in order to be ratified by the General Body at its Annual Meeting.

III. Tribal Enrollment Committee:

1. The Kenaitze Indian Tribe, Tribal Enrollment Committee consists of five to seven Kenaitze Indian Tribe, members who meet on a quarterly basis to review completed Tribal Enrollment Applications and make Enrollment recommendations to the General Body;
2. The Tribal Enrollment Committee reviews the completed Enrollment applications to be sure that the applicant(s) are eligible lineal descendants of base enrollees, and that proper documentation has been included with the application;
3. The Tribal Enrollment Committee directs the Tribal Enrollment Officer to carry out necessary correspondence to request clarification or gather further information for Tribal Enrollment.

IV. Tribal Enrollment Records

1. The Tribal Enrollment Officer keeps records both on computer and in manual files of all approved Tribal Enrollment Applications;
2. The Tribal Enrollment Officer records all required Enrollment Documentation, name changes, and address changes both on computer and in manual records;
3. The Tribal Enrollment officer keeps records of all deceased Tribal Members;
4. The Tribal Enrollment officer keeps the Official Tribal Enrollment current at all times;
5. The Tribal Enrollment officer keeps a separate Voting Roll of all eligible voting members of the Tribe.
6. The Tribal Enrollment Officer ensures that the Tribal Enrollment Records are confidential and in a locked, fire-proof cabinet.

Passed and approved by the Kenaitze Indian Tribe Executive Committee/Tribal Council in Kenai, Alaska on this 26<sup>th</sup> Day of March, 2016.

Voting For: 7

Voting Against: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Absent: \_\_\_\_\_



Rosalie Tepp, Tribal Chairperson  
Kenaitze Indian Tribe



Liisia Blizzard, Tribal Secretary  
Kenaitze Indian Tribe,

Date: March 26, 2016